

MINUTES FOR St. ANDREW'S CONFERENCE MEETING

Date: 09/27/2021

Call to Order/Opening Prayer: Father Greg (x) Pauline () Other () Time: 5:00 pm

If you have a special case, do you have your forms filled out and emailed to the Special Case Committee?

Spiritual Reading: Fr. Greg () Margaret (x)Other ()

Minutes of Previous Meeting: (x) Read/Approved; Approved with Changes () Ann L. made a motion to approve the minutes. Martha seconded. Motion passed.

Attendance: Total Active Members (35); LOA (1) Present (29) Absent (5) Excused (1) Quorum (17)

<u>MEMBERS</u>		<u>MEMBERS</u>		<u>MEMBERS</u>		<u>Associate Member</u>	
Al	x	Hilary	x	Michael C	x	Maria	
Ann F.	x	Ilona	A	Mike F.	x	Barbara	
Ann L.	x	Janet	x	Norm	x	Ann F.	
Bryant	x	Jerry	x	Pat	x	Michaela	
Dennis	x	JoAnn	A	Pauline	x		
Diane	x	Jose	x	Sandra	x	Visitors	
Dotti	x	Kathy	x	Scotty	x	Ann Lee	x
Estela	A	Larry	A	Toni	LOA		
Francisca	x	Margaret	x	Yolanda	x	Training	
George	x	Marge	x			Marianne	x
Gini	x	Martha G.	x	Father Greg *	x		
Glenn	x	Mary Ellen	x	Stan *	A		
Gloria	A	Mary	x				

Absent plus 30 days: *Stan and Father Greg - Not included in Quorum

Unfinished Business:

1. Status of Grant Applications - The final report for the Legacy grant was submitted today.
2. There was a miscommunication about the registration of our members for the Ozanam training. They were not on the attendee roster. Pauline has the email string showing their information was submitted and our members should have been on the attendee roster. They were allowed to stay for the training.
3. Walk for the poor: It was a huge success with about 80-100 people participating. All Saints students joined us for the walk. Bryant did the Alter call at Good Shepherd Mission and delivered all the food collected at the mission to the food bank. Thank you Bryant.

New Business:

1. Upcoming events:
 - Turkey Box Sign Up:
 1. Sign ups will be from October 1st to October 29th.
 2. A registration table will be setup outside the front door of the conference. Al will add one more work slot, for the weeks of October, to the weekly Vincentian Schedule. One person needs to work the sign up table out in front of the building. When friends come to register for a turkey box, ask if they have been to SVdP before, if they have not, have them fill out the new friend registration form.
 3. The turkey box registration form will have contact information and how many in household. When the friend registers, they also receives a reminder form for their pick up day.

4. Friends are allowed to list an alternate to pick up the turkey box for them.
5. We may or may not get the frozen Safeway meals that are for smaller families. We will know more as we get closer to distribution day.
6. Do not register singles for the turkey boxes or Safeway dinners. Let them know about the Salvation Army meal for Thanksgiving.
7. All the turkey boxes will be packed with the same food items. They will be pre-packed, in the shopping carts and ready to wheel out to our friends on pick up day.
8. Pick up is on Monday, November 22nd or Tuesday, November 23rd between 8 a.m. and 12 p.m. The Conference will not open until 1:00 p.m. on November 22nd and 23rd.
9. There will be an alphabetical roster of those signed up. When a friend picks up their turkey box it will be annotated on the roster.
10. We are open Wednesday, November 24th 12-4 p.m. but closed Thanksgiving Day, November 25th and Friday, November 26th.

- Everyone must sign up again for the safe environment training. St Andrews has a new company and although we all did it -- it needs to be redone. Pauline will send a link to sign up and create your own account. After you do the training you will get an email verifying you completed the training. You will receive an email in three years for renewal training. Everyone must complete the training by October 29, 2021.
- The Legacy Foundation and Canyon Vista Medical Center have selected 12 military veterans from Cochise County to honor for their military and community service. Vincentians and St. Andrew's parish members include Glenn McDaniel, Deacon Joe Delgado, Lori Wysong, Jane Strain, and John Black.
- An anonymous donor gave us \$5000 for our special case fund.
- Fellowship Monday will be the second Monday of the month when we meet in Kino hall. Monday, November 9th will be the first one. The board will be responsible for the meal. We will talk further about this. At the November 9th fellowship gathering, we are inviting Vincentians, who are no longer working, so we can recognize them and show our appreciation for their service.
- The Father of Lights Festival will be on Sunday, October 31st. from 6-8 p.m. at Len Roberts Park near Carmichael school. Please pray about this and consider signing up to help. A sign up sheet will be available at a later date. If you donate candy, please do not bring Halloween themed candy.
- All Vincentians get 50% off personal purchases from the store. Please, when you go into the store, do not overuse or abuse this generous gift. Remember all proceeds from the store supports our mission and ability to help our friends. Use this only for yourself. It is not to be used for friends and family purchases. Purchasing a gift for someone is allowed. Even though we are Vincentians, we are not allowed to go behind the counter.
- T-shirts have been packed in baggies and are in the box in the big computer room. These are for Joanne to take home and stuff the homeless backpacks.
- Two kneelers are on order and will be placed in front of the altar for those who choose to kneel when receiving Holy Communion.
- **New Budget Guidelines Effective October 1, 2021.**
 1. At no time is a Vincentian allowed to go over the set dollar amounts. If the amount needed exceeds the set amount, you must submit a special case for the entire amount needed.
 2. **For financial tracking purposes, remember to document all assistance with dollar amount and type of assistance provided, in the friends file. Do not skip this step.**

3. **The amount of monetary assistance, SVdP can provide per household each year, is private information. Do not tell our friends the amount of assistance they are allowed each year.**
4. Prior to assisting a friend, read the friends file and calculate (yes, you are required to do math) :) :) how much assistance they have remaining for the year.
5. The only fund you can combine with another fund is the Fernandez Fund and only when there are children 18 years or younger living in the household.
6. Always ask the friend how much they can contribute to the needed amount.
7. SVdP is no longer giving St. Andrews \$1,000 each month. St. Andrews will refer all people to SVdP for assistance. Do not call and ask St Andrews to help with financial assistance unless it is a dire emergency.
8. The 2021 Emergency Assistance Guidelines are attached in the email.

2. Home Visits: None

3. Special cases: UW Special Case balance: \$2,500

4. Vincentian Reports on difficult or touching cases:

5. Conference Members Sick or in Distress / Prayers for others: emailed separately

6. Vincentian Schedule: Will be emailed separately

7. For the good of the order:

- SEAGO will do a presentation at the October 18th meeting.
- ****SVdP is closed on Monday, October 11th for Columbus Day. There is no meeting on Columbus Day.**
- If you have hidden talents and would like to teach them to our youth contact a member of the Parish Council.
- Pauline will be out of town from October 9th to October 23rd. Vice President Ann Lund will be acting president.
- Vincentian October birthdays
 1. 10/6 Kathy Cammack
 2. 10/13 Margie Conroy
 3. 10/16 Sandra Martin
 4. 10/21 Margaret Dahlmer

Closing Prayer: Fr. Greg () Pauline (x) Other ()

Adjourned: 6:30 p.m.

Recorder: Mary (Secretary) (x) Other - ()